

MOTTISFONT PARISH COUNCIL



MINUTES OF THE MEETING HELD ON 21st JULY 2022, 7.30PM, AT MOTTISFONT VILLAGE HALL

Present: Cllr J Channing (Chairman), Cllr Mrs J Barnett (vice chairman) Cllr P Barnett, Cllr J Millns, & Cllr G Jenkins.

In attendance: Heather Bourner - Clerk
Hampshire - Cllr David Drew
Vicky Fletcher - National Trust
Steve Lees - planning consultant
5 Members of public.

Apologies for Absence

1) Apologies for absence had been received from TVBC Alison Johnston, PCSO Marie Stubbington & Cllr A Simmonds.

Declarations of Interest

2) There were no declarations of interests. All Councillors confirmed no changes to register of interest forms were required.

Report from PCSO M Stubbington

3) PCSO Stubbington was unable to attend.

National Trust Report

4) Vicky Fletcher, General Manager of Mottisfont Abbey reported that the busiest time of year when the rose garden was in full bloom had passed. A booking system was in place and while this worked well there were occasions when vehicles had parked around the village. The Trust will look again to see if the system can be improved for next year but also mentioned the possibility of opening a reserve car park.

She also reported several incidents of antisocial behaviour on National Trust property and this is being monitored.

She said a trust-owned property in Dunbridge will be sold via auction shortly. The Trust had decided that meeting the renovation costs was not a good use of funds; and finally, Oakley Bridge is showing signs of erosion and some repairs may be required in the future.

Public Participation

5) No matters were raised by the members of public present.

Planning

6) **The following decisions by TVBC were noted:**

22/01197/FULLS-replace garden room and double doors - Spearywell Lodge

22/01173/FULLS-installation 5 bay garage, Oakley Farmhouse

Resolved: that the planning decisions on the following applications were endorsed:

22/01258/FULLS-remove outbuilding and erect 3 bay garage with external staircase to additional living accommodation & construct swimming pool-Bramley Lodge - no objections

22/01297/FULLS structural repairs remove and rebuild gate piers and timber gates - Mottisfont Abbey- no objections

22/01770/FULLS-change hipped roof to gable ends and boundary fence to wall- Nethercote, Church Lane - no objections

7) County and Borough Councillors' Report

HCC Cllr David Drew reported a survey from HCC into the possibilities of 20 mph restrictions in villages. Details can be found at [Consultation on 20mph Speed Limits | Transport and roads | Hampshire County Council \(hants.gov.uk\)](https://www.hants.gov.uk/consultation-on-20mph-speed-limits-transport-and-roads) His full report can be seen at appendix 1

TVBC Cllr Johnston – was not present

Minutes

8) **Resolved:** The minutes of the meeting held on 19th May 2022 were agreed unanimously as a correct record. These were signed by the Chairman.

9) Station Goods Yard, Dunbridge

Cllr Channing explained that the Station Goods Yard site had recently been advertised for sale and it is understood a house building company has secured the option to purchase the land if planning approval can be obtained. Steve Lees, an independent planning consultant working on behalf of the company, highlighted details from previous planning applications in respect of the site. He is trying to plot a course where TVBC will accept a community- led housing site via policy COM09. He said he believes building homes on this land will provide a community benefit, bring a redundant brownfield site which is currently an eyesore back into use, plus the scale of this site means affordable housing would also be built. A scheme such as this will need community support and he said he would like the support in principle of the Parish Council with community engagement while the Council would reserve the right to comment on any application when submitted. He explained that he would start by engaging with all households, seeking their ideas and asking for comments. This would be followed by open event highlighting problems and providing some draft plans. Once the data is gathered, a pre- application will be submitted to TVBC planners and once feedback from this is considered, further plans will be published. Parish Council support will be required before a formal application is submitted. A Housing Needs Assessment had recently been carried out, of which account would need to be taken.

Cllr Channing said the Parish Council had always supported good quality community engagement in relation to this site and would continue to do so.

Vicky Fletcher said most National Trust land around the parish was subject to restrictions and covenants, and this was probably one of the few sites in the area that could support affordable housing.

Steve said he would aim to produce an information leaflet by September and Cllr P Barnett agreed this could be delivered with the September village newsletter.

Request to fund village defibrillators

10) The Clerk reported that the Parish Council have been approached by the resident who currently manages the provision of the two defibrillators in the parish to take on responsibility for their future maintenance. The current costs are £135.00 per annum per machine, plus £120 per year for each emergency telephone. The maintenance contract provides replacement pads, batteries and rescue kits both used and time expired, plus a replacement machine in case of breakdown and a post rescue counselling service. In each case the machines are in a locked box with a coded lock although it seems the code is not widely known. To gain access a 999 operator would provide the code number. A recent fund-raising effort has accumulated the funds to pay the contracts for 2023 but the Parish Council were asked to take on this cost from 2024.

The Clerk explained how it was possible to register machines with a national database who will ensure the ambulance service are aware of the locations of each machine. They will send reminders when pads and batteries are about to expire to the registered guardians. The Parish Council could then buy replacement parts direct which would cost less than the contracts.

After some discussion it was agreed the PC will take on responsibility for both machines. The Clerk will arrange to retrieve all the necessary paperwork from the current administrator, Mrs Pat Francis. The chairman thanked her for her management of the defibrillators and her fund-raising efforts over the years.

Highways issues

11) Cllr Simmonds was absent but had sent a report confirming the resurfacing work on the B3084 in the parish has now been completed except for a small section between Mottisfont & Dunbridge Station level crossing and the Mill Arms pub. This stretch of highway was omitted from the Operation Resilience programme because of the upcoming repair work immediately south of the level crossing.

He said Network Rail has been informed about the car parking problems at Mottisfont & Dunbridge Station but the Three Rivers Rail Partnership is awaiting a response from the manager looking into how many spaces were allocated to the owner of the adjacent house.

Finally, he reported roadside footway verges just north of the River Dun at Hatt Hill, Mottisfont up to and along the bottom section of Barley Hill at Dunbridge, have been cut back along with the Hatt Lane verges at Mottisfont.

Cllr Barnett commented that noise from resurfaced roads has increased significantly near homes where rough gravel like topping has been used. Smooth topping which is much quieter has been used on roads further away from residences. Concerns were also expressed that this topping was likely to disappear quickly and there was already an accumulation of this along the pedestrian footpath on Barley Hill. The lengthsman will be asked to clear this.

Kissing Gates

12) Cllr Mrs J Barnett reported on a very useful meeting with the National Trust and Hampshire Countryside Access. Both groups were fully engaged and provided lots of details including grants available to meet costs. Further work will now be carried out establishing which land owners need to be approached and grant applications will be completed.

Cllr P Barnett also confirmed the National Trust will be carrying out an asset review of sign posts, way markers etc. and replacing those which no longer meet the required standards.

13) Clerk's Report

The Clerk reported as follows:

The audit return for 21-22 has been submitted. This was an exemption return as both income and expenditure were below £25,000. There will be no charge by the audit group. The internal audit was also completed voluntarily.

The asset register has been updated and needs to be reviewed and approved. This will be circulated to all Councillors for comment.

Finally, the Clerk said she would shortly begin work on a budget forecast for the next financial year and asked all Councillors to put forward any details of potential projects that may require funding.

Finance

14) Balances in the bank accounts were noted as:
the bank balances 30/06/2022: -

TSB Charity account

£6540.72

TSB Business Instant

£11610.80

ii) To approve the following payments and authorise on line transactions: -

H Bourner sal July £251.63

HMRC £62.90

H Bourner exp £30.00

Future payments

H Bourner sal Aug £250.03

HMRC £62.40

15) Correspondence

The Clerk confirmed the following items of correspondence had been received: -

An email regarding a survey regarding 20 MPH zones

Minutes of the TVAPTC meeting of 6th July

Email regarding Strategic Housing & Economic Land Availability Assessment (SHELAA) and Green Land Availability Assessment (GLAA) – Call for Sites

Items for next agenda

16) There were no new items at present.

Date of next meeting

17) Thursday 22nd September 7.30pm at Mottisfont Village Hall

How to manage COVID-19 symptoms and stay well this summer

As the summer gets underway, Hampshire County Council is reminding residents to follow the NHS guidance for managing symptoms should they become unwell with a respiratory illness that could be COVID-19. Common signs of a respiratory illness are a high temperature, persistent cough and headache. Anyone experiencing these symptoms should try the following NHS advice:

- Get lots of rest
- Drink plenty of fluids (water is best) to avoid dehydration
- Take paracetamol or ibuprofen if feeling uncomfortable
- Try having a teaspoon of honey to soothe a cough (do not give honey to babies under 12 months)
- It can help to keep the room cool, if feeling breathless
- Continue to practice good hygiene

Anyone with COVID-19 symptoms wishing to get in touch with their pharmacy should stay at home and try calling or contacting them online instead. If symptoms are not getting better or become worse [go to 111.nhs.uk](https://www.nhs.uk), call 111, or contact your GP surgery. In case of emergencies call 999.

For more details about managing the symptoms of COVID-19 [visit the NHS website](https://www.nhs.uk).

<https://www.hants.gov.uk/News/220628howtomanagecovid>

Childcare over the Summer holidays

Details of Ofsted registered childcare, activities and leisure services (and lots more information for families), can be found in the Hampshire Family and Information Services Hub directory: fish.hants.gov.uk

If a child has a special educational need or disability, then check out services with a Local Offer flag. For further details on how your child will be supported:- <http://fish.hants.gov.uk/.../directory/localoffer.page...>

If you need help with paying for childcare go to www.childcarechoices.gov.uk/

Not able to find the childcare services you need? Use our Childcare Request Form:

<http://childrenshampshirecc.researchfeedback.net/s.asp...> or email childcare@hants.gov.uk for further assistance.

County Council urges more support for Hampshire farmers

Hampshire County Council is calling for more Government support for Hampshire's farmers in the face of sharply increasing costs.

A formal motion was passed at the Authority's Full Council meeting today (14 July) acknowledging the pressures facing the agricultural sector, and pledging to write to the Secretary of State for Environment, Food and Rural Affairs to press for greater financial assistance for farmers, helping in turn to produce food for the UK market at lower prices.

This comes as the County Council has welcomed a record number of new tenants to its own farm estate over the last six months, helping more people to take their first step on their farming career.

Read the Hampshire County Farms' [annual newsletter](#) which includes information on its latest farm tenant.

<https://www.hants.gov.uk/News/14072022farmersupport>

Hampshire community projects to benefit from £70,000 funding boost thanks to County Leader's Community Grants Scheme

Over £70,000 has been awarded to five Hampshire groups to help each maintain and extend the activities provided for local communities from the Leader's Community Grant Fund scheme, which contributes, throughout the year, to groups supporting Hampshire's residents.

Projects supported include funding a new roof for a memorial centre; funding projection and audio equipment to allow a heritage trust to expand its accessible services; funding increased accessibility along 12km of public byways for the Riding for the Disabled Association; and funding the installation of new lighting, a sound system, and a projector to create a modern accessible room for the local community a village hall.

Community groups are encouraged to consider suitable schemes that may be suitable for support. The scheme considers applications for between £1,000 and £25,000 to use for activity costs and/or capital costs.

Applications can be made at any time and are dealt with on a 'first come, first served' basis. Amounts over £25,000 can be considered in exceptional circumstances.




<https://www.hants.gov.uk/News/24062022LeadersGrantsJune>

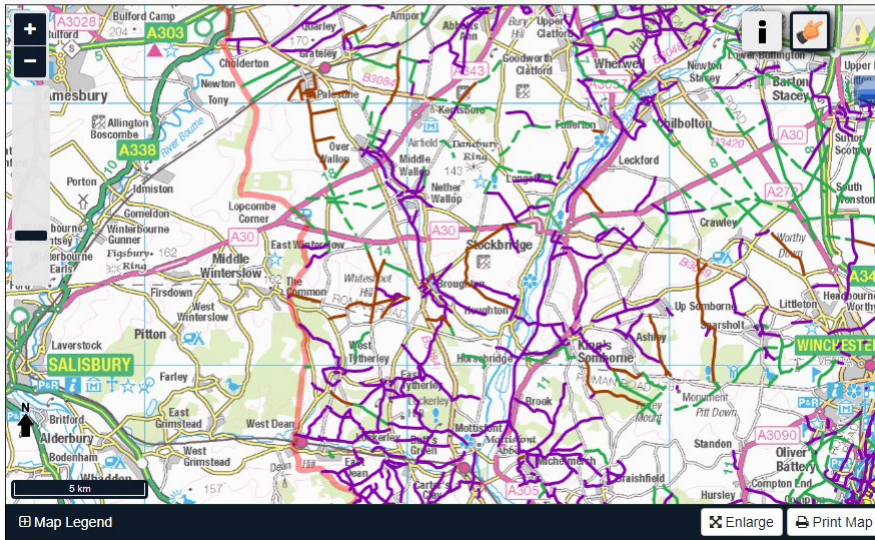
Reporting problems with Footpaths and Public Rights of Way

To report a problem on a Public Right of Way you need to use the map tools to select the affected route and then mark the location of the problem. You can only report problems within 50m of a Path. Adding photos to your report will help us to assess the issue.

Report a Problem

To report a problem on a Public Right of Way you need to use the map tools to select the affected route and then mark the location of the problem. You can only report problems within 50m of a Path. Adding photos to your report will help us to assess the issue.

1. Use the search map function to locate the right of way, then zoom so you can accurately mark the location of the problem.
2. Click  and click an item on the map to see further information or to add a comment.
3. Click  and then click on the route or furniture – it will be highlighted in pink.
4. Click  and then click the map to mark the location of the problem.



<https://hantsrow.esdm.co.uk/standardmap.aspx>

Cllr [David Drew](#)
[Test Valley Central Division, HCC](#)