

MOTTISFONT PARISH COUNCIL



MINUTES OF THE MEETING HELD ON 16th MAY 2024, 7.30PM, AT MOTTISFONT VILLAGE HALL

Present: Cllr J Channing (Chairman) Cllr Mrs. J Barnett (vice chairman), Cllr P Barnett & Cllr G Jenkins.

In attendance: Heather Bourner – Clerk
Vicky Fletcher- National Trust
HCC David Drew.
TVBC Alison Johnston
No members of the public.

Apologies for Absence

Apologies for absence had been received from Cllr A Simmonds.

Election of Chairman

2) Cllr Mr P Barnett nominated Cllr Channing to be Chairman for the forthcoming year. This was seconded by Cllr P Barnett. All Agreed. Cllr Channing signed an acceptance of office form.

Election of Vice Chairman

3) Cllr Jenkins nominated Cllr Mrs. J Barnett to be Vice Chairman for the forthcoming year. This was seconded by Cllr Channing. All Agreed. Cllr Barnett signed an acceptance of office form.

Review and agree Standing orders, financial regulations & Code of Conduct

4) All documents had been circulated to Councillors prior to the meeting. These were all based on NALC model documents and the Clerk confirmed the only amendments were to financial regulations and these had been published recently. She will review these for circulation and adoption at the July meeting. Cllr Channing proposed all documents were re-adopted for 2024-25. This was seconded by Cllr Mrs. J Barnett. All agreed.

Update on Station Goods Yard

5) Steve Lees, planning consultant acting for Orchard Homes, confirmed the developers, Orchard Homes, submitted a pre-application to Test Valley planners in early March for the housing proposals that were displayed at the meeting at the Mill Arms and discussed with local residents. The purpose of the pre-application was for TVBC to identify where they would like to see amendments to the proposed scheme or further information submitted. Their response was received by Orchard Homes in mid-May and is described by their planning consultant as positive. The next step will be for Orchard Homes to amend the proposals in the light of TVBC's comments and, working with the parish council, invite residents to view and comment on the revised scheme.

This second-stage consultation is likely to be arranged for mid-July and representatives of both Orchard Homes and the Parish Council will attend. The parish council has already pressed Orchard Homes and their consultants on a number of key points: car parking, foul drainage, sustainability, biodiversity, design and character, density and flooding. It is hoped residents will attend to review revised plans and comment as necessary. The date and time will be advertised when arrangements have been finalised.

Report from TVBC Community Engagement officer

6) Marie Stubbington TVBC Community engagement officer highlighted the Thriving Communities workshop which will be held at Broughton Village Hall on Wednesday 22nd May. She said there will be talks on grants, from several stakeholders, planning & s106 & CIL funding. She also highlighted The Rural England Prosperity Fund. The Clerk will review details to establish if this

could be of help to Mottisfont Parish.

National Trust Report

7) Vicky Fletcher, General Manager of Mottisfont Abbey highlighted the recent projects newsletter which had been circulated. She said some CCTV has been fitted in vulnerable areas belonging to the Trust following theft of valuable items. She highlighted an event on 12th June to celebrate the 50th anniversary of the Rose Garden.

She said that approaching their busy period, they have reorganised the car parking system which it is hoped will alleviate any issues but overflow parking will also be available for very busy days.

Finally she said the licence for fishing on the National Trust section of the river has not yet been finalised although progress is being made.

Public Participation

8) No members of the public were present.

Declarations of Interest

9) There were no declarations of interests in matters on the agenda. All Councillors confirmed no amendments were required to register of interest forms.

Planning

10) **The following decisions by TVBC were noted:**

23/03237/FULLS-replacement Rose Bridge-Mottisfont Abbey-permission granted

24/00032/LBWS-partial replacement of ceiling, Oakhurst Cottage- consent

24/00238/LBWS- replacement rainwater goods, 1 & 2 Wych Elm

Resolved: that the planning decisions on the following applications reviewed between meetings were endorsed:

24/00745/FULLS & 24/00746/LBWS- change of use, cattle shed to office and changing facilities-Mottisfont Abbey-no objections

24/00706/VARS- vary conditions of approved plans, Bramley Lodge-no objections

24/00435/LBWS- replace gate and repair frame, Walled Garden, Mottisfont Abbey- no objections

Resolved: that the planning decisions on the following applications were endorsed: None

11) County and Borough Councillors' Reports

HCC Cllr David Drew – had sent a recent report which has been circulated and can be seen at appendix 1. He highlighted a recent change to the Cabinet in that Nick Adams-King is to become leader as Nick Humby will be standing down. Finally, he reported at present more potholes are being fixed than are reported

TVBC Cllr Johnston – thanked Mottisfont Parish Council for engaging with various TVBC events and forums.

Following concerns raised about opportunist crimes she highlighted a rural WhatsApp group which circulates information. Cllr Channing will contact the lead from this group to see how Mottisfont can reconnect.

She confirms she leads on the TVBC climate change group and they continue to review where efficiencies can be made. Cllr Channing asked if it was possible to get an explanation of the paragraph in the proposed TVBC Local Plan 2040 regarding what will be required regarding sustainability on new house build. He said it was very difficult to understand what was being proposed. Cllr Johnston agreed to obtain details for the July meeting.

Minutes

12) **Resolved:** The minutes of the meeting held on 15th February 2024 were agreed unanimously as a correct record. These were signed by the Chairman.

Highways issues

13) Cllr Simmonds was absent but had sent a report confirming Hampshire Highways has filled in potholes across the parish, but these are an on-going problem - particularly Benger's Lane. Verge cutting has been carried out by Hampshire Highways' contractor and no doubt sight lines at road junctions will be reviewed for vegetation clearance as and when necessary. The speed limit roundel signs north of the River Dun at Hatt Hill that were leaning over, have now been resealed.

Continuing problems regarding blocked drains have been reported to HCC highways and the lengthsman has been booked to clear the grass and other vegetation growing through the road surface on Hatt Lane, with a request that the verges alongside the lane are left uncut until the wildflowers finish blooming.

Resilience

14) Cllr Mrs. J Barnett reported they have attended some more forum meetings and are now being helped by a parishioner with experience of writing resilience plans.

15) Clerk's Report

The Clerk reported the audit return for 2024/25 had been completed and reviewed and agreed by the internal auditor. Accounts for the year ended 31st March were discussed and agreed. The Audit return was reviewed. Section 1 was reviewed and agreed followed by section 2 which was also reviewed and agreed, both were signed by the Chairman. The Parish Council also agreed it had no conflicts of interest with BDO LLP and it was agreed Cllr Channing should sign the necessary form.

She confirmed she had renewed the annual insurance policy in line with details circulated by email between meetings.

The Warm Hub grant had now been spent and the contribution from Broughton Parish council had now been received.

Finally, she confirmed she had completed the documentation required by the Valuation Office in respect of Mottisfont Village Hall.

Finance

16) Balances in the bank accounts were noted at 30/04/2024 as: -

TSB Charity account

£8436.26

TSB Business Instant

£11817.45

ii) To approve the following payments and authorise on line transactions: -

To approve the following payments and authorise on line transactions: -

H Bourner April £322.04

HMRC £80.40

HMRC £5.03

H Bourner May £322.04

Clerks Exps £40.00

HMRC £80.40

HALC £223.00

Clear insurance £502.77

Future payment

H Bourner sal June £322.04

HMRC £80.40

Retrospective

H Bourner sal March £313.64

HMRC £78.40

15) Correspondence

The Clerk confirmed the following items of correspondence had been received:

Invitation to 50th Anniversary of Mottisfont Rose Garden 12th June 17.30-19.30

Project report from the National Trust

An email regarding Thriving Communities Workshop in Broughton May 22nd 5.30pm-8pm

HALC newsletter

Attendance at Events

16) Resilience workshop at Kings Somborne

New Items for next agenda

17) Speed awareness cameras

The Meeting closed at 9.15

Date of next meeting

18) Thursday 18th July 2024 7.30pm at Mottisfont Village Hall

Primary school place offers confirmed by Hampshire County Council

Parents in Hampshire who applied on time for a school place for children starting school in September 2024 – either in Reception Year or in Year 3 in a junior school – have been sent the outcome of their application by Hampshire County Council today (16 April 2024)

The County Council has processed more than 20,500 applications for children to start school in reception year (Year R) and to move from infant to their first year of junior education (Year 3).

More than 99 per cent (99.05 per cent) of parents have been offered a reception year place for their child in one of their three preferred schools, with over 93 per cent (93.64 per cent) allocated a place at their first preference school.

Further information about the admissions process, including a set of Frequently Asked Questions, is available on the County Council's [Admissions webpages](#).

For more information about school transport assistance and the eligibility criteria, please visit the County Council's [Travel to School webpages](#). This includes information on school transport assistance which may be available in certain circumstances, where the national eligibility criteria are met (application deadline 31 May).

<https://www.hants.gov.uk/News/20240416primaryadmissions>

Changes announced to Hampshire County Council's Cabinet

The following changes to Hampshire County Council's Cabinet membership have been announced today.

Councillor Kirsty North takes on the portfolio of Executive Member for Countryside and Regulatory Services, and also retains her Chairmanship of the Employment in Hampshire County Council Committee (EHCC).

Councillor Zoe Huggins has been appointed to the position of Executive Member for Performance, Human Resources, Inclusion and Diversity.

The portfolio changes will come into effect from Tuesday 23 April, at which point the Cabinet will comprise of the following Executive Members:

- Councillor Rob Humby
 - Leader and Executive Member for Hampshire 2050 and Corporate Services
- Councillor Roz Chadd
 - Deputy Leader and Executive Member for Hampshire 2050 and Corporate Services
- Councillor Liz Fairhurst
 - Executive Lead Member for Adult Social Care and Public Health
- Councillor Jan Warwick
 - Executive Member for Younger Adults and Health and Wellbeing
- Councillor Edward Heron
 - Executive Lead Member for Children's Services
- Councillor Steve Forster
 - Executive Member for Education
- Councillor Nick Adams-King
 - Executive Lead Member for Universal Services
- Councillor Kirsty North
 - Executive Member for Countryside and Regulatory Services
- Councillor Zoe Huggins

- Executive Member for Performance, Human Resources, Communications and Inclusion and Diversity

Cllr [David Drew](#)
[Test Valley Central Division, HCC](#)