

MINUTES OF MOTTISFONT PARISH COUNCIL ANNUAL MEETING **Held on Wednesday 15th May 2019 at 7.30pm in the village hall.**

PRESENT: Parish Cllrs Jeff Channing, John Millns, Gareth Jenkins, Julia Barnett, Peter Barnett, Andy Simmonds and clerk to the council, Sue Holder. Also, in attendance was Borough Councillor Andrew Gibson and 2 members of the public.

19/001 ELECTION OF CHAIRMAN: Cllr Jeff Channing was unanimously elected as Chairman, having been nominated by Cllr Simmonds and seconded by Cllr J Barnett. Cllr Channing signed an acceptance of office form.

19/002 ELECTION OF VICE CHAIRMAN: Cllr Julia Barnett was unanimously elected as Vice Chairman, having been nominated by Cllr Simmonds and seconded by Cllr Millns.

19/003 APOLOGIES: None

19/004 DECLARATIONS OF PECUNIARY INTERESTS: All councillors provided up to date forms at the meeting.

19/005 DECLARATIONS OF INTEREST ON AGENDA ITEMS: None.

19/006 MINUTES OF THE MEETINGS HELD ON THE 13th March 2019 and 24th April 2019: were unanimously agreed and signed as a correct record by the Chairman.

19/007 MATTERS ARISING: Reported that Mr Shane Ling has been appointed as the new Lengths man.

19/008 PARISH COUNCIL REPRESENTATIVES: Parish council representatives were agreed for 2019/20, as follows:

Planning and housing	Jeff Channing
Village Bus Committee	Peter Barnett
Dunbridge matters	Peter and Julia Barnett
Website	Peter Barnett
Village Hall liaison	John Millns
Footpaths	Peter and Julia Barnett
Rail partnership representative	Andy Simmonds
Police liaison / neighbourhood watch	Gareth Jenkins
Data protection	Julia Barnett
Highways and rail	Andrew Simmonds
National Trust	Jeff Channing, John Millns and Julia Barnett

19/009 MEETING DATES: Were approved for 2019/20

19/010 FINANCIAL REGULATIONS: The Financial Regulations were reviewed, and no amendments felt necessary.

19/011 RISK ASSESSMENT: The Risk Assessment document was reviewed, and the new bench purchased will be added to the Asset Register.

19/012 STANDING ORDERS: The model Standing Orders were reviewed, and no

amendments felt necessary.

19/013 DATA PROTECTION POLICY: The Data Protection policy was updated for correctness.

19/014 HIGHWAYS

a) Borough Councillor Andrew Gibson reported that the quality of pothole repairs was not adequate and that the same potholes were being reported for repair over again due to inadequate quality controls. [Action for AS to provide examples of potholes].

b) Outstanding Issues:

- Pot holes continue to be reported in the village;
- Speed Limits. A reduction in the speed limit on Hatt Hill and Mottisfont Village Centre have been requested and will be considered in due course by Hampshire Highways.
- Footpaths It was reported that the Barley Hill footpath has large weeds growing through the surface, and the Hatt Hill footpath requires resurfacing.

19/015 VILLAGE HALL – A Structural Engineer has examined the cracks in the village hall and an asbestos survey is to be completed soon.

19/016 FINANCE

a) Payments for Approval (R) = Retrospective

Clerk	£449.78	#619
Defibrillator costs for 19/20	£300.00	#620
HALC	£195.00	#621
Came and Company Insurance premium*	£483.68	#622

c) **Annual Return.** Section One of the annual return was signed by the chairman to confirm the annual governance statement was approved by Mottisfont parish council at this meeting. Section Two of the annual return was signed by the chairman certifying that for the year ended 31.3.19 the accounting statements in the annual return present fairly the financial position of Mottisfont parish council and its income and expenditure. A yearend balance was reported to be £18583.46.

d) **Insurance Renewal** – approved by the parish council.

19/017 Church Lane Green Posts

Resolved to replace the posts on the Green by the Church and quotes will be obtained. [Action AS].

19/018 Broadband Speed

It was reported that some areas of the village have very low broadband speed, and this will be discussed with the Hampshire County Council co-ordinator. [Action JC]

19/019 PLANNING

19/00666/TREES Mottisfont Social Club	Fell one Fir	The parish council made no comment on this application
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It was reported that our concerns over the potential use of permitted development rights at Lime Kiln Meadow Farm had been sent to Test Valley Borough Council Planning Department.

19/020 CORRESPONDANCE

- PCC Grant application, noted pending further information. [Action clerk]

19/021 MEETINGS ATTENDED:

- Cllr P Barnett attended the last bus committee meeting and reported that the committee was in a good financial position.

19/022 ANY OTHER BUSINESS

- It was reported that information not relating to the village is being placed on the village noticeboards.
- The door to the BT phone box is missing. [Action clerk]
- Philip Bowden has been appointed as the new Vicar.
- A new fence alongside footpath 6 was reported to be encroaching on the footpath.

19/023 PARISHONERS QUESTIONS AND COMMENTS:

- Concern that 7 Mill Rise has been unoccupied for 9 months. [Action to write to Aster].
- A pothole in Keepers Lane still needs repairing and will be reported to the National Trust. [Action JC]

19/024 DATE OF NEXT MEETING: Wednesday 10th July 2019.

There being no further business the chairman closed the meeting at 9.10pm.